

STATE OF COLORADO)

SS.

THE TOWN OF SAN LUIS)

The Board of the Town of San Luis, upon duly given notice, held a Regular Board Meeting on the 14<sup>th</sup> of May 2019 A.D., in the Town Hall meeting room in San Luis, Colorado. Mayor Tiffany Gallegos called the meeting to order at 6:03 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; France LaVoie, Trustee; Brian Valdez, Trustee; Jarad Sanchez, Mayor Pro Tem; Roberta Romero Trustee; Susan Sanderford, Town Manager; Barbara Zollars, Town Attorney. Absent: Shantae Martinez, Trustee; Jessica Durgan, Trustee.

### **Approval of the Minutes**

Approval of the regular meeting minutes from the March 9<sup>th</sup>, 2019 Regular Meeting and April 30<sup>th</sup>, 2019 Special Meeting minutes. Trustee France LaVoie move to approve the April 9<sup>th</sup> and April 30<sup>th</sup> minutes. Trustee Jarad Sanchez seconded. The motion carried unanimously.

### **Adoption of the Agenda**

Trustee Brian Valdez motioned to adopt the agenda. Trustee Jarad Sanchez seconded. The motion carried unanimously.

#### **I. Public Comments**

No public comments.

#### **II. General Business**

##### **A. Larry Lucas – Main Street Program Presentation.**

Mr. Larry Lucas - presented a slide presentation of the Department of Local Affairs (DOLA) Main Street Candidate Program. The Town of San Luis is currently an Affiliate Member of the Main Street Program and is working toward becoming a Candidate Member. The Main Street program helps to revitalize downtowns and enhance economic development in towns across the state of Colorado. This program helps to remake downtowns and make them strong again. The two major aspects of the Main Street Program is Historic Preservation and Economic Development. The Main Street Program will help San Luis decide which direction to head as a community create and identity to bolster preservation and economic development.

Kim Grant – from Colorado Preservation, Inc., introduced himself and is the Program Director for Colorado's Most Endangered Businesses. He is working with R&R Market who is now on the Most Endangered Business list. Mr. Grant shared brochures with the Board listing the businesses in Colorado that are endangered.

**B. Adams State University Foundation – Tammy Lopez**

Tammy Lopez – Executive Director of the Colorado Opportunity Scholarship Initiative, spoke to the Board about the county-based proposal in which the State of Colorado provides matching funds for the program. The program started in 2014 to increase post-secondary credentials completion and the preparedness of Colorado students. The grant is to increase greater availability of scholarship dollars for Colorado students. The State provides \$5,195.00 of matching funds to Costilla County. Costilla County has pledged \$2,000.00 of the matching funds. The Town of San Luis has the opportunity to commit funds toward the State match. All Costilla County grant monies will be available for Costilla County students who attend Adams State University or Trinidad Junior College. The funds donated by the Town can be restricted to Centennial High School Students. There were 35 students from Costilla County who attended Adams State University last year. The Town’s donation will receive publicity for the donation. The Board of Trustees will consider the \$1,200.00 donation at the June 4<sup>th</sup>, 2019 Work Session.

**C. Special Meeting Request – Rene LaVoie**

Town Manager Susan Sanderford – stated Rene LaVoie is requesting the Town host a Special Meeting with all interested parties concerning the berm issue on his property at 1018 Casa Verde Street. Town Attorney Barbara Zollars stated the Town does not need to get involved in this issue between the disputing parties. Ms. Sanderford stated there are citizens upset with the Town as well because the former Board allowed the LaVoies to remove the berm.

Town Attorney Barbara Zollar – stated the Town does not have the authority or jurisdiction to solve the dispute and the Town has very limited liability for any type of lawsuit. The statute of limitations has probably already been exceeded, because there is a 90 to 120-day period when the berm was taken down that a lawsuit would have needed to be filed. Ms. Zollars suggested the Town could facilitate a meaningful discussion on the issue to exercise a leadership role but needs to be careful the Town is not taking on liability to solve the problem. The disputing parties need to figure it out. If the Town wants to take on the issue, the Town should hire a good trained mediator and neutral party from the Center of Restorative Justice from Alamosa. The Town has been accommodating to help solve the issue but has not been able to resolve the issue between the parties in the past. Ms. Zollars doesn’t see a win for the town by getting involved, but rather a lot of angst against the Town. Those are the issues the Town should take into consideration before getting involved but it is up to the Board if they want to get involved mediating between the parties.

The Board of Trustees discussed the point that the Lobatos removed the berm at the south end of Casa Verde Street on their property is an issue as well. The Board of Trustees determined they have done what they can do to alleviate the problem, it is out of their hands and will not get involved in settle the dispute.

for cans. Trustee Brian Valdez will also turn in a quote for the recycle containers. The Board discussed other design options other than the heart design.

### **III. Planning and Zoning**

Barbara Cordova – wants to build around a recreational vehicle (RV) to use as a home on her property. The code states RVs cannot be used as living quarters. A home needs to be anchored on a foundation to be considered livable. No decision was made concerning this issue.

Anthony Espinosa – would like to put a metal container in his yard for storage. The code does not allow for storage containers in yards. Mr. Espinosa’s request was denied.

Installation of Speed Signs – CDOT has offered to help with the installation of the Speed Signs. A date for installation will be set up.

Lucita DeHerrera – another complaint was made for the trash in their yard. Code Enforcement Roberta Romero state the yard has been cleaned satisfactorily. No further action will be taken on the DeHerra yard.

### **IV. Report by Officers**

#### **A. Sheriff’s Office Report**

A Costilla County Sheriff’s Office Deputy was not in attendance to give a report. The Town Sheriff’s Department Deputy resigned and a new Deputy has not been hired to cover the Town.

#### **B. Maintenance**

T. J. Maestas – requested the purchase of a welder and grinded to repair the cracked bucket on the Bob-Cat. Trustee Brian Valdez suggested for now that we have someone repair the bucket. The budget will need to be check and a determination of purchasing a welder will be made at a later date. Mayor Pro Tem Jarad Sanchez suggested T. J. make a list of all of the equipment and tools he may need and present that to the Board. T.J. stated he has most of the tools he needs except for a welder and a grinder. T.J. stated he has been working on fixing pot holes, mowing and cleaning the park. Mayor Pro Tem Jarad Sanchez stated that T. J. has been receiving a lot of compliments for the work he has been doing for the Town.

Town Manager Susan Sanderford – stated T.J. was up for his three month performance review. Ms. Sanderford will write the Performance Review and Maintenance Supervisor, Trustee Brian Valdez offered to attend the review with T. J. as well. Ms. Sanderford asked the Board if they want to increase his hourly pay from \$11.10. The Board stated he should get a raise of pay because he has been working really hard at his maintenance job.

Trustee Roberta Romero moved to approve a raise for T.J. Maestas from \$11.10 to \$12.50 per hour. Mayor Pro Tem Jarad Sanchez seconded. The motion carried unanimously.

**D. Town Clerk Position**

Town Manager Susan Sanderford – informed the Board Deputy Clerk Anita Sandoval resigned her position on May 10<sup>th</sup>, 2019. Trustee Roberta Romero will be helping out in the office until the position can be filled. Ads will be placed in the LaSierra and Costilla County for three weeks. The position will be posted for 25 to 30 hours per week at the hourly rate of \$14.00. The deadlines for accepting applications is June 7<sup>th</sup>, 2019 at 5:00 pm.

**E. Dumpster Day**

The Town will be sponsoring another Dumpster Day in the Spring. The Board of Trustees decided on the dates of June 1<sup>st</sup> and 2<sup>nd</sup>, 2019.

**F. CML District 8 Meeting**

Town Manager Susan Sanderford – spoke with Robert Martinez about renting their 211 Main Street property (Painted Sage Building) for the CML District 8 Meeting to be hosted by San Luis on Tuesday September 24<sup>th</sup>, 2019. Mr. Martinez will be in town sometime soon to show the property to see if it will work for the meeting and dinner. Ms. Sanderford will confirm with Kathleen Harrison of CML that the Town will commit to hosting the meeting.

**G. Park Stage**

The Town has not received the quote to build the stage for the park from Pro-Shed as of this date. Ms. Sanderford will call them to see if they have a quote ready for the Town.

**H. Fiesta de Santiago y Santa Ana Fireworks**

Mayor Pro Tem Jarad Sanchez – called his contact on purchasing fireworks. The cost for a 30 minute package is \$2000.00. The Town will need to contact the Fire Marshall to use the concrete pad by the Knights of Columbus on the mesa. The Town would have the Fire Marshall oversee the fireworks.

**I. Santa Ana**

The Town is not sure if the Stations of the Cross 10K run will take place as the Vega Board denied the request to use the Vega Road for the run. The Board will attend the next Vega Board meeting to see if they will reconsider use of the road. The question is whether the road belongs to the county or if the Vega Board has ownership of the road.

Trustee Brian Valdez – suggested we have some adverting for the Santa Ana event this year.

Trustee Jarad Sanchez – stated the 99.1 radio station has a large stage the Town can possibly rent for the band on Saturday night. Jarad Sanchez will follow up with the possible rental of their stage.

The Car Show is in the works and will take place on Saturday, July 27<sup>th</sup>, 2019.

**J. Recycling Containers**

A quote of \$2,400.00 by John Apodaca was presented to the Board of Trustees for the construction of the heart-shaped recycling containers for the park. There will be one for plastic bottles and one

**C. Code Enforcement Report**

Trustee Roberta Romero – Five notices for yard clean-up have been sent out and clean-up progress is being made on the yards with trash.

**D. Clerk/Manager**

Town Manager Susan Sanderford – the REDI grant looks promising from DOLA to purchase the Picadilly’s parking lot, however, the owners of the parking lot have decided to not sell the lots to the Town. The Board of Trustees discussed possibly buying the Jaquez House instead. Attorney Barbara Zollars suggested we annex the property next door. The Town could go for an eminent domain to secure the property for public use. Mayor Tiffany Gallegos suggested we look at the property north of the Town Hall parking lot. Ms. Sanderford will call Randi Snead at DOLA to see if the grant can be moved to purchase the property north of the Town Hall.

The family from the Helen Vigil house, by the park, is interested in selling to the Town. The Town can apply for State Historic Funds to repair and remodel the house and use it for an Air BnB. We are waiting for a letter of interest from the family to sell the house to the Town, then a MOU will be written up to make sure all parties are ready to move forward with the sale.

**V. Approvals**

No items for approval.

**VI. Executive Session**

**VII. Adjournment**

Trustee Brian Valdez moved to adjourn at 8:10 p.m. Trustee France LaVoie seconded. Motion carried unanimously. The meeting concluded at 7:40 p.m.

Minutes prepared by:  
Susan Sanderford, Town Clerk/Manager



ATTEST:

*Susan Sanderford*

Susan Sanderford, Town Clerk/Manager

THE TOWN OF SAN LUIS

*Tiffany Gallegos*

Tiffany Gallegos, Mayor