

**STATE OF COLORADO)**

**SS.**

**THE TOWN OF SAN LUIS)**

The Board of the Town of San Luis, upon duly given notice, held a Regular Board Meeting on the 11<sup>th</sup> of February 2020 A.D., in the Town Hall meeting room in San Luis, Colorado. Mayor, Tiffany Gallegos, called the meeting to order at 6:01 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; France LaVoie, Trustee; Roberta Romero, Trustee; Jessica Durgan, Trustee; Susan Sanderford, Town Manager; Rebecca Romero; Town Clerk; Mayor Pro Tem, Brian Valdez. Absent: Trustee; Shantae Martinez, Barbara Zollars, Town Attorney.

**Approval of the Minutes**

Approval of the Regular Meeting Minutes from the January 12<sup>th</sup>, 2020, and February 3<sup>rd</sup>, 2020 Special Meeting Minutes cancelling the April 7<sup>th</sup>, 2020 election.

Trustee, Roberta Romero moved to approve the January 12<sup>th</sup> Regular Town Hall Meeting minutes. Mayor Pro Tem, Brian Valdez, seconded. Motion carried unanimously.

**Adoption of the Agenda**

Mayor, Tiffany Gallegos, asked if there where additions to the agenda.

Mayor Pro Tem, Brian Valdez, asked to add Samuel Santistevan concerning providing gravel in front of his house on Main Street to New Business as item F.

Mayor Pro Tem, Brian Valdez, moved to approve to adopt the amended agenda adding item F to New Business to the agenda. Trustee, Roberta Romero, seconded. Motion carried unanimously.

**I. Public Comments**

*No Public Comment*

**II. New Business**

**A. Costilla County Prevention Partners**

Pam Taylor stated the Costilla County Prevention Partners (CCPP) were building on Public Support for the youth. CCPP is asking for more support from the Town of San Luis. Ms. Taylor stated there are students who are not involved in school sports, and they would like to do more for those youth and asked if it was possible for one of the Board members to attend CCPP meetings.

Trustee, Roberta Romero, and Town Manager, Susan Sanderford, stated they will attend the next meeting CCPP held in town.

### **B. Santa Ana Pageant**

Trustee, Roberta Romero, stated she will give a report on what will be spent for the princess pageant at the next work session. The princess pageant will be held Santa Ana pageant.

### **C. AFLAC**

Town Manager, Susan Sanderford, stated AFLAC had a life whole insurance for a group rate and thought the price was going to cost too much and we needed to watch our budget closely this year.

Town Clerk, Rebecca Romero, stated she would call Shawnee from AFLAC and get the amount the town would be paying.

### **D. 5 K Color Run**

Town Manager, Susan Sanderford, mentioned we need to have the 5K Color Run organized by March. Ms. Sanderford, also stated she will go to the Costilla County Commissioners meeting to ask permission to use the Vega Road for the 5K Color Run and the 10K Stations of the Cross Run during Santa Ana.

### **E. Santa Ana Bands**

Mayor, Tiffany Gallegos, asked Trustee, Roberta Romero, if she got a quote for the Persuasion Band. Trustee, Roberta Romero stated before she calls Persuasion Band back, she wants to make sure the town is going to contract with them. Ms. Romero, stated she does not think they will play only for two hours but would be open to playing for four hours.

Town Manager, Susan Sanderford, stated Adelante San Luis was thinking on hiring a band for Friday night.

Mayor Pro-Tem, Brian Valdez, moved to approve Persuasion Band for four hours at \$2,800.00 on July 25<sup>th</sup>, 2020. Trustee, Jessica Durgan, seconded. Motion carried unanimously.

### **F. Gravel for Sam Santistevan**

Mayor Pro-Tem, Brian Valdez, stated when the sidewalks were built on Main Street concrete was not placed on Samuel Santistevan's drive way. Mr. Santistevan asked if the town would be willing to pay half to put gravel on his driveway. Mayor Pro-Tem, Brian Valdez stated, the gravel would come from Amalia, NM.

Town Mayor, Tiffany Gallegos, stated she does not see a problem helping to buy the gravel and placing it on the driveway for Samuel Santistevan.

## **III. Reports by Officers**

### **A. Manager/Clerk**

Town Manager, Susan Sanderford, stated we have still not closed on the 614 Main Street property because the title company is waiting on the personal representative deed.

Ms. Sanderford, suggested the town provide more events for the kids during the Santa Ana Festival, and see if there were any other businesses that would be willing to organize activities for the kids.

Town Clerk, Rebecca Romero, stated she has tried contacting several circuses to see if they would come for the festival, but has not had any luck so far.

Ms. Sanderford, stated we need vendors during the band at the park and asked Mrs. Rios will still be selling liquor again this year. Mayor Gallegos said, yes.

Town Clerk, Rebecca Romero, asked if the gym was demolished, would we be willing to have the carnival at the park? The Board agreed.

Town Manager, Susan Sanderford, stated we can have the grand opening for the park and raffle the strider bikes for the kids. Mrs. Sanderford, stated she will write the grant for the bikes with SLV Council of Governments.

Town Manager, Susan Sanderford, stated she will be sending Maintenance, Joey Urbina to Trinidad for ADA coordinator training per CIRSA in April. Ms. Sanderford, stated she has not heard back from CIRSA regarding the insurance for the door on the Kabota and asked if we should go ahead and order the new door. The Board agreed to order the door.

Mayor Pro Tem, Brian Valdez, stated plexiglass would be cheaper.

Mayor, Tiffany Gallegos, stated Adrian Maestas mentioned to her he had a backhoe and would like to contract with the town to help clean up snow for \$1,000.00. It was unclear if the cost was for one snow event or more. Mayor Gallegos will follow up to clarify with Mr. Maestas. Mayor Pro Tem, Brian Valdez, stated backhoes might ruin the concrete if used for snow plowing.

Town Manager, Susan Sanderford stated, she did a write up for maintenance worker, Josh Sisneros. He still has not responded to the letter sent out to him for a signature.

Town Mayor, Tiffany Gallegos, stated Rhonda Serna approached her and asked her if the town would be willing to help the Knights of Columbus with an Easter Egg hunt that is held at the church every year. The Board agreed to help but wanted more information of what is needed for the hunt before a final decision

Town Mayor, Tiffany Gallegos, asked if we had heard anything on the insurance for the shop. Town Clerk, Rebecca Romero, stated she paid the annual insurance to the San Luis Water & Sanitation. Ms. Sanderford stated Maintenance, Joey Urbina asked if he could fix the damage but the Board stated the building is not to be touched because that is the San Luis Water & Sanitation's insurance that is responsible.

Town Manager, Susan Sanderford, stated Joey asked if we can purchase fertilizer for the park. Mayor, Tiffany Gallegos, stated yes and to look into prices for fertilizer first.

## **B. Maintenance**

Mayor Pro-Tem, Brian Valdez, asked if we had a map of roads so he can look at it and make a routine for maintenance to follow. Town Manager, Susan Sanderford, made a copy and gave Mayor Pro Tem Valdez the map.

**C. Code Enforcement**

Trustee, Roberta Romero, stated that she has been working on dog issues, and is trying to get the situation resolved.

**IV. For Approval**

**A. Jarad Sanchez resignation letter**

Mayor Pro-Tem, Brian Valdez, moved to approve Jarad Sanchez’s resignation letter. Trustee, Roberta Romero, seconded. The motion carried unanimously.

**B. Demolition of Old Gym Bid**

Trustee, Roberta Romero, stated she wanted to make sure whoever we choose to demolish the gym, will not come back and ask for more money.

Trustee, Jessica Durgan, moved to approve demolition of the old gym, and debris removal of the old gym Bid \$42,500.00 from Cooley and Son’s Excavating Corporation. Trustee, France LaVoie, seconded. The motion carried unanimously.

**V. Adjournment**

Mayor Pro Tem, Brian Valdez, moved to adjourn at 7:06 p.m. Trustee, Roberta Romero, seconded. Motion carried unanimously.



THE BOARD OF THE TOWN OF SAN LUIS

Tiffany A. Gallegos  
Tiffany A. Gallegos, Mayor

Brian Valdez  
Brian Valdez, Mayor Pro Tem

ATTEST:

Rebecca Romero

Rebecca Romero, Town Clerk