

STATE OF COLORADO)

SS.

THE TOWN OF SAN LUIS)

The Board of the Town of San Luis, upon duly given notice, held a Regular Board Meeting on the 10th of September 2019 A.D., in the Town Hall meeting room in San Luis, Colorado. Mayor Tiffany Gallegos called the meeting to order at 6:03 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; France LaVoie, Trustee; Shantae Martinez, Trustee; Roberta Romero, Trustee; Jessica Durgan, Trustee; Susan Sanderford, Town Manager; Rebecca Romero, Town Clerk. Absent: Trustee; Brian Valedex, Jarad Sanchez, Mayor Pro Tem; Barbara Zollars, Town Attorney.

Approval of the Minutes

Approval of the Regular Meeting Minutes from the August 13th , 2019.

Trustee Shantae Martinez moved to approve August 13th minutes.

Trustee Roberta Romero seconded. The motion carried unanimously.

Adoption of the Agenda

Mayor Tiffany Gallegos, added John and Rhonda Vigil to the Agenda, to reserve the park for a birthday party, and to add an executive session for a personnel issue and legal counsel.

Trustee France LaVoie approved to adopt the amended agenda. Trustee Roberta Romero seconded. The motion carried unanimously.

I. Public Comments

II. New Business

A. Costilla County Sheriff Department

Sheriff Danny Sanchez and Undersheriff Randy Herrera were present. Undersheriff Herrera stated the Sheriff's Dept. has not been fully staffed and are wanting to divide the deputies on duty, one on the south side of town and one on the north side of town. So, if the Town needs assistance they will respond in a faster manner. Deputies should be on duty until 3:00 o'clock a.m. They are wanting to focus on working here in the town a couple more hours during school hours. Undersheriff Herrera stated that they will be hiring another Deputy in about three weeks. Herrera mentioned that they are willing to work with us in any way that they can. Trustee Roberta Romero stated to Undersheriff Herrera, the main concern is there is no revenue coming into the town. More traffic patrol would help out. Undersheriff, Herrera mentioned that the Sheriff's Department is going to ask for at least two more positions so that the town is patrolled more regularly being

that more than 30% of the calls are here in the town. Undersheriff Herrera asked if we can give him at least a year to work with Costilla County Sheriff's Department. Mayor Tiffany Gallegos asked Undersheriff Herrera for more communication between the town and Sheriff's Office. Costilla County Sheriff's Office will be participating in the Trunk or Treat.

B. 2020 Budget – Special Meeting Sept. 26th, 2019

Town Manager Susan Sanderford, reminded the Trustees of the Special Budget Meeting that will be held on the 26th of September. She also stated the preliminary budget already complete. Trustee Francs LaVoie will take it home to for review. Susan stated that the tax revenues are giving us lots of revenue.

C. Sheriff Office IGA

Mayor, Tiffany asked about the IGA, and Town Manager; Susan Sanderford mentioned she put in the budget based on last year's figures.

Undersheriff Randy Herrera has not completed the new IGA but will adjust the budget once received.

D. Public Service Franchise

Town Manager Susan Sanderford was not sure about why the town received a Public Service letter.

Mayor; Tiffany Gallegos mentioned that it might be from RAC.

Town Manager; Susan Sanderford will call Ashley Valdez to see if it is from Xcel.

E. Main Street Committee Meeting Oct. 2nd, 2019 6:00 p.m.

Town Manager Susan Sanderford mentioned that since we were trying to become a Main Street Candidate it would be good if one of the trustees would be interested in volunteering to be on the committee.

Mayor Tiffany Gallegos, stated that she would join the committee.

F. AFLAC

Town Manager Susan Sanderford, mentioned the adjustment to the Aflac premiums was supposed to take place three months ago has not been completed yet. Payment for AFLAC is too high for the amount the Town originally agreed upon.

She also mentioned that we still need to add Josh and Joey to the account.

The two employees who are not employed with us any more were removed from the account.

Ms. Sanderford stated that she will give AFLAC a call to resolve this problem.

G. Downtown Street workshop Oct. 21st, 2019 8 a.m. – 4 p.m.

Town Manager Susan Sanderford mentioned that the workshop is to work with CDOT to make sure Main Street is working with CDOT to improve the Main Street corridor.

Trustee Roberta Romero said she would attend.

III. Old Business

N/A

IV. Planning and Zoning

A. Dangerous Building Ordinance

The Dangerous Building Ordinance was handed out for Trustees to read about Dangerous Building Ordinance. Trustee; France LaVoie asked if Huberto Maestas was notified about his building. Town Manager; Susan Sanderford stated that a letter was sent to Huberto Maestas in August.

B. Junk Cars in Yards

The Junk Car Ordinance was handed out for the Trustees to review. Trustee; Roberta Romero mentioned that Felipe Cardenas called again about the Benton's vehicles in yard. Trustee Roberta Romero stated that she to Felipe to come in and get put on the agenda for the Town meeting.

V. Reports by Officers

A. Sheriff's Office

See above under New Business.

B. Manager/Clerk

Town Manager Susan Sanderford, stated that there were some issues on the title for the 100 N. Church Place property, so there might have to be a Quite Title Action to complete the closing on the property. The title company said that the property would need to be surveyed before closing, so it will take some weeks to close on the property.

Town Manager; Susan Sanderford, said she started working on a Derelict Building Ordinance and it will take a couple of months to complete the ordinance.

Town Manager Susan Sanderford said she will be attending the Philanthropy days September 16-19. Town Mayor Tiffany suggested that we give a donation of one- hundred dollars to Ricardo and Tara Medina for their hardship on having a baby early and to help with gas money to travel back and forth. Board agreed to donate.

Town Mayor Tiffany Gallegos mentioned that Tommy Vigil asked if we can sponsor the car show being held in Fort Garland in October. Town Mayor Tiffany Gallegos indicated that she thought it was a good idea for encouragement to get involved in our town. Board agreed to sponsor the car show for twenty- five dollars.

Town Mayor Tiffany Gallegos also asked for a donation to help Roberto Portillo for hardship of being deported. Board agreed to donate fifty dollars.

Town Manager Susan Sanderford, mentioned Jay Williamson of CIRSA came to review town property and Joey Urbina with maintenance met him at the park. They reviewed everything that needed to be fixed in the park and shop. Fire extinguishers need to be purchased for the truck, Kabota and Bobcat.

C. Maintenance

New town maintenance worker Jose Urbina told the Board everything was going well so far with the maintenance in town, and it was an honor to be working with the Town of San Luis.

D. Code Enforcement

Trustee Roberta Romero, stated that she was able to get Presley Aragon to start cleaning up his yard. She also stated that she spoke with the people at the south end of town and they will start cleaning up. She has also sent out a few letters to the property owners to clean their yards. Sending letters seems to work to encourage yard clean-up.

VI. For Approval

A. BELEAF WELLNESS - 2020 Marijuana License

Trustee Shantae Martinez moved to approve BELEAF WELLNESS Marijuana License. Trustee Jessica Durgan seconded. The motion carried unanimously.

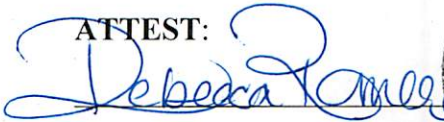
B. Mrs. Rios Special Event Liquor License – CML Dinner

Trustee Jessica Durgan moved to approve Mrs. Rios Special Liquor License. Trustee France LaVoie seconded. The motion carried unanimously.

VII. Adjournment

Trustee, Shantae Martinez, motioned to adjourn at 7:02 p.m.
Trustee Jessica Durgan seconded. Motion carried unanimously.

ATTEST:



Rebecca Romero, Town Clerk



THE BOARD OF THE TOWN OF SAN LUIS



Tiffany A. Gallegos, Mayor