

STATE OF COLORADO)

SS.

THE TOWN OF SAN LUIS)

The Board of the Town of San Luis, upon duly given notice, held a Regular Board Meeting on the 14th of September 2021 A.D., via video conferencing. Mayor, Tiffany Gallegos, called the meeting to order at 6:03 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; Julian Medina, Trustee; Shantae Martinez, Trustee; Roberta Romero, Trustee; Susan Sanderford, Town Manager. Absent: Brian Valdez, Mayor Pro Tem; Jessica Durgan, Trustee; Trustee; Conrad Gallegos; Barbara Zollars, Town Attorney.

Adoption of the Agenda

Mayor, Tiffany Gallegos, presented the September 14th, 2021 agenda for approval.

Trustee, Shantae Martinez, moved to adopt the agenda as presented. Trustee, Julian Medina, seconded. Motion carried unanimously.

Adoption of the Minutes

Mayor, Tiffany Gallegos, presented the August 10th, 2021 Town Hall Meeting Minutes for approval.

Trustee, Shantae Martinez, stated an item was missing from the minutes concerning the 10th and Salazar stop sign. Town Manager, Susan Sanderford, stated she would relisten to the recording to see if the Board discussed the stop sign issue at the August 10th meeting.

Trustee, Roberta Romero, moved to table the approval of the August 10th, 2021 Town Hall Meeting Minutes. Trustee, Shantae Martinez, seconded. Motion carried unanimously.

I. Public Comments (limited to three minutes)

No public comments.

II. New Business

A. Weed Control Quote

Town Manager, Susan Sanderford, stated the Board needed to make a decision concerning the weed control quote presented by Lucas Casias at the September 7th, Work Session. The Board agreed the quote of \$17,000 was too expensive and not in the Town's budget.

Lucas Casias, who was present, stated the town can apply for the Colorado Noxious Weeds grant in January of 2022 and Colorado has a law that noxious weeds need to be controlled by municipalities and homeowners. Mr. Casias also stated the quote was based on overall acreage of the city and the quote would not exceed that amount. Mr. Casias works for the County with their weed control program and is representing the County.

B. SLV Animal Welfare Society

Town Manager, Susan Sanderford, asked the Board if they were interested in contracting with the SLV Animal Welfare Society to pick up and manage stray dogs in the Town. The Board discussed the issue and agreed they would like more information as to cost and what the contract would cover.

C. FEMA Flood Plain Mapping Study

Town Manager, Susan Sanderford, stated the FEMA Flood Plain Mapping Study was emailed to the Board for their review and input. Mayor, Tiffany Gallegos, stated she reviewed the study and did not have any issues or concerns. The Trustees present did not have time to review the study and will look it over and get back to the Town Manager with any questions or concerns.

D. Mystic Valley Sign

Town Manager, Susan Sanderford, stated the Mystic Valley Tourism group would like to place a sign at the entrance of the Stations of the Shrine for their “Conscientious Photographer” tourism program. The program encourages photographers to stop and enjoy their surroundings and the sign will encourage taking only one photo and make it their best on shot.

Mayor, Tiffany Gallegos, stated we need more information on how the program works and who benefits from the photography program.

E. Asphalt Contractor, Inc.

Town Manager, Susan Sanderford, stated Asphalt Contractor, Inc. would be coming to assess the roads and give a quote for grading and paving. Maintenance, Matthew Cordova, spoke with Costilla County Road and Bridge and are willing to grade the Town’s dirt roads as well. The county will require some financial assistance but have not presented a quote.

Mayor, Tiffany Gallegos, stated the Town should have the county grade the roads once the cost is determined. Mayor Gallegos also stated we should have Asphalt Contractors Inc. give a quote for repairing the pavement pot holes on Culebra and Vega Street.

Ms. Sanderford stated the county would like to start grading the roads on Monday, September 20th, and asked the trees be cut back before grading. The cost of renting a man lift would be about \$250 a day and would need approval from the Board. It would take about a week to complete the tree trimming. The Board agree to rent the manlift for tree trimming.

Mayor, Tiffany Gallegos, suggested maintenance needed to purchase a new chainsaw since the Stihl chainsaw purchased a couple of years ago is missing. If not, we would need to rent a chainsaw from Matthew Cordova. The Board agreed to the purchase a new chainsaw.

III. Reports by Officers

A. Sheriff’s Office

Mayor, Tiffany Gallegos, stated to the Board to tell the constituents who have a complaint about the Sheriff’s Office performance they need to come into the Town Hall and fill out a

complaint form so the Town can have a record of issues. It is important to have a paper trail to present to the Sheriff's Office so the issues can be addressed.

Trustee, Shantae Martinez, stated the Town should consider more rules for the Sheriff's Office to follow be presented in the 2022 IGA.

Trustee, Roberta Romero, stated she would hand out complaint form to the people who have been complaining about the Sheriff's Office.

Mayor Gallegos, stated there have been issues with the Sheriff's Office not showing up for calls, lack of patrolling and limited traffic citations being issues and these issues need to be addressed. Mayor Gallegos will set up a meeting with the Sheriff's Office to discuss these issues.

Mayor Gallegos, stated maintenance will be working on filling pot holes while waiting for the county to grade roads. The repair of bridges has been moved to spring of 2022 due to other projects needing attention.

B. Code Enforcement

Code Enforcement, Roberta Romero, stated there were several final notice of violation letters to be mailed going out his week.

IV. Approvals

A. Central Tavern Liquor License Renewal

Mayor, Tiffany Gallegos, presented the Central Tavern Liquor License for approval.

Trustee, Roberta Romero, moved to approve the Central Tavern Liquor License renewal. Trustee, Shantae Martinez, seconded. Motion carried unanimously.

A. Beleaf Wellness Center, LLC Retail Marijuana License Renewal

Mayor, Tiffany Gallegos, presented the Beleaf Wellness Center, LLC Retail Marijuana License renewal for approval.

Trustee, Shantae Martinez, moved to approve the Beleaf Wellness Center, LLC Retail Marijuana License renewal. Trustee, Roberta Romero, seconded. Motion carried unanimously.

B. DOLA Town Asset Inventory Grant Application - \$50,000

Mayor, Tiffany Gallegos, presented the DOLA Town Asset Inventory Grant application for \$50,000 for approval.

Trustee, Roberta Romero, moved to approve the DOLA Town Asset Inventory Grant for \$50,000. Trustee, Julian Medina, seconded. Motion carried unanimously.

C. 2022 CIRSA Worker's Compensation Quote

Mayor, Tiffany Gallegos, presented the 2022 CIRSA Worker's Compensation Quote for the amount of \$2,937.00 for approval.

Trustee, Shantae Martinez, moved to approve 2022 CIRSA Worker's Compensation Quote for the amount of \$2,937.00. Trustee, Roberta Romero, seconded. Motion carried unanimously.

D. 2022 CIRSA Property/Casualty Quote

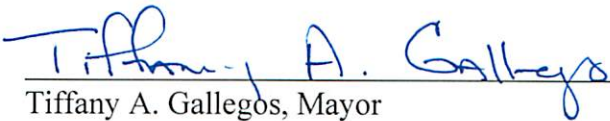
Mayor, Tiffany Gallegos, presented the 2022 CIRSA Property/Casualty Quote for the amount of \$6,304.90 for approval.

Trustee, Roberta Romero, moved to approve the 2022 CIRSA Property/Casualty Quote for the amount of \$6,304.90. Trustee, Julian Medina, seconded. Motion carried unanimously.

V. Adjournment

Trustee, Julian Medina, moved to adjourn at 6:46 p.m. Trustee, Roberta Romero, seconded. Motion carried unanimously.

THE BOARD OF THE TOWN OF SAN LUIS



Tiffany A. Gallegos, Mayor

ATTEST:



Susan Sanderford, Office of the Town Clerk

