

STATE OF COLORADO)

SS.

THE TOWN OF SAN LUIS)

The Board of the Town of San Luis, upon duly given notice, held a Regular Board Meeting on the 8th of October 2019 A.D., in the Town Hall meeting room in San Luis, Colorado. Mayor Tiffany Gallegos called the meeting to order at 6:03 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; France LaVoie, Trustee; Shantae Martinez, Trustee; Roberta Romero, Trustee; Jessica Durgan, Trustee; Rebecca Romero; Town Clerk. Absent: Susan Sanderford, Town Manager, Mayor Pro Tem; Jared Sanchez; Barbara Zollars, Town Attorney.

Approval of the Minutes

Approval of the Regular Meeting Minutes from the September 10, 2019.

Trustee France LaVoie move to approve September 10th, 2019 minutes.

Trustee Roberta Romero seconded. The motion carried unanimously.

Adoption of the Agenda

Trustee Shantae Martinez approved to adopt the agenda.

Trustee Jessica Durgan seconded. The motion carried unanimously.

I. Public Comments

II. New Business

A. Richard Kuhn

Mr. Kuhn stated, he wants to turn the building he owns, where Adelante San Luis is now renting, on Main Street into a slaughter/meat processing market. Animals will be slaughtered there as well behind the building. He mentioned that it is 18ft. wide in the back of the building. Mr. Kuhn mentioned that he would be hiring local people for jobs. Mr. Kuhn said the meat would not be sold unless it has been USDA approval. He will make sure that USDA is approval before any meat processing is done. All meats would be slaughtered and housed on the property. Mayor Tiffany asked if the process would create a smell. Richard Kuhn said he would take the skin off the bodies and place them in a hole outside of town limits. Mayor Tiffany, stated there were municipal regulations they have to follow and need to talk to the Town Attorney. Richard Kuhn mentioned, he just signed a year lease with Adelante San Luis so, the meat market would not open until next year. Mayor Tiffany Gallegos, asked Mr. Kuhn if it would be possible to attend our next work session on November 5, 2019. Richard Kuhn agreed to attend the meeting. Mayor Tiffany Gallegos asked Mr. Kuhn to bring in his business plan so they can review it. The issues that needs addressing are: How many animals will be housed? How will the smell be addressed?

B. Missy Bueltel

Ms. Bueltel, came before the board on behalf of a food bank being held here in the town. Missy asked the Board for guidance on how to keep the food bank going. Missy indicated that she can purchase meats for .23 cents a pound and would also like to host some work sessions in the future on nutrition. Clients will have a sign-up sheet to apply for a turkey box and they are giving seventy-five boxes. Ms. Bueltel, mentioned that they want to do a pumpkin patch for the kids next year.

C. Dirt on Easement

Town Trustee Roberta Romero mentioned when Floyd was here as maintenance, he insisted that everyone has to take care eight feet of their driveway easement. There was a complaint that Floyd Martinez was putting dirt on the drive way of the apartment complex. The Board mentioned, it was not the town's responsibility. Whoever called in needs to contact the Costilla County Housing Authority.

D. Community Clean-up Day

Town Clerk Rebecca Romero mentioned, there were people complaining about other people's yards, so she asked if they wanted to do the clean-up day on the same day we have dumpster day. Town Board agreed to have the clean-up/dumpster day on November 9th, and 10th, 2019. Town Manager Susan Sanderford has already put the dates in the Newsletter for November and the dumpster has been ordered.

E. Port-a-Potties

Joey Urbina, Town Maintenance asked if it was possible to place a port-a-potty by the maintenance shop. The cost would be \$95.00 a month totaling \$1,140.00 a year.

Trustee Shantae Martinez, moved to approve the port-a-potty at \$1140.00 a year, and Trustee Roberta Romero seconded. The motion carried unanimously.

F. Donation for Miracle of San Acacio Play for April 2020

Tabled

G. Centennial School request for Halloween Parade

Town Clerk Rebecca Romero, mentioned the school had brought all the paper work needed for the parade.

Trustee Roberta Romero moved to approve the Centennial School Halloween Parade on October 31, 2019. Town Trustee Jessica Durgan seconded the motion. The motion carried unanimously.

III. Old Business

N/A

IV. Planning and Zoning

A. Junk Cars in Yards

Tabled

B. Sign Permit

The Painted Sage owners Robert & Evelyn Martinez has applied for a sign permit. Town Trustee Shantae Martinez motioned the approval of the sign, and Trustee Brian Valdez seconded. The motion carried unanimously.

C. Complaint

Mayor Tiffany Gallegos mentioned that Rose Vigil, who lives at 508 Trinchera Street, complained that there is a tree in her yard and asked if the town can trim the tree. Rose Vigil has also been complaining about trash and unkept yards around her house.

V. Reports by Officers

A. Sheriff's Office

Town Municipal Clerk Rebecca Romero mentioned, there have not been any tickets turned in to the town she had to call Judge Raymond Miller and cancel court due to no tickets given. Trustee Brian Valdez mentioned that he saw Officer Nobles was parked at the beginning of town. Mayor Tiffany mentioned we need to talk to Barbara Zollars to see what options we have.

B. Manager Report

Town Manager Susan Sanderford, asked if we can approve Resolution 2019-06 so she can continue to work on the Community Park GOCO grant application.

Trustee Brian Valdez read resolution 2019-06.

Trustee Brian Valdez approved to move resolution 2019-06.

Trustee Shantae Martinez seconded. The motion carried unanimously.

Susan Sanderford asked Town Clerk Rebecca Romero to ask the board if they are able to approve the 2020 preliminary budget so it can get published.

Trustee Jessica Durgan motioned to approve the 2020 Preliminary Budget.

Trustee France LaVoie seconded. The motion carried unanimously.

C. Maintenance

N/A

D. Code Enforcement

Code Enforcement Roberta Romero asked about a vehicle Floyd Martinez called in and complained about. The Town Board mentioned that the Costilla County Housing is responsible

for the vehicle. Roberta Romero mentioned she will write a letter and address the situation. Code Enforcement Roberta Romero mentioned that Presley Aragon has done an awesome job cleaning up his yard. Donna Martinez will be receiving a letter as well because of the trash in her dad's yard.

VI. Adjournment

Trustee Shantae Martinez motioned to adjourn the meeting.
Trustee Jessica Durgan seconded. The motion carried unanimously.



ATTEST:

Rebecca Romero

Rebecca Romero, Town Clerk

THE BOARD OF THE TOWN OF SAN LUIS

Tiffany A. Gallegos

Tiffany A. Gallegos, Mayor