

STATE OF COLORADO)

SS.

THE TOWN OF SAN LUIS)

The Board of the Town of San Luis, upon duly given notice, did hold a Regular Board Meeting on the 14th of January 2020 A.D., in the Town Hall meeting room in San Luis, Colorado. Mayor, Tiffany Gallegos, called the meeting to order at 6:04 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; France LaVoie, Trustee; Shantae Martinez, Trustee; Roberta Romero, Trustee; Absent: Jessica Durgan, Trustee; Susan Sanderford, Town Manager; Rebecca Romero; Town Clerk; Brian Valdez, Trustee. Absent: Jarad Sanchez, Mayor Pro Tem; Barbara Zollars, Town Attorney.

Approval of the Minutes

Approval of the November 12th, 2019 Regular Meeting Minutes, the November 14th 2019 Public Hearing and the December 10th, 2019 Regular Meeting Minutes.

Mayor, Tiffany Gallegos, stated there were some corrections to be made on each of the minutes presented.

Trustee, Jessica Durgan, moved to approve the minutes with corrections.

Trustee, Brian Valdez, seconded. The motion carried unanimously.

Adoption of the Agenda

Mayor, Tiffany Gallegos, asked to add discussion of the Mighty Nice Band quote for Santa Ana Fiesta under general business.

Trustee, Shantae Martinez, moved to adopt the amended the agenda with the addition. Trustee, France LaVoie, seconded. The motion carried unanimously.

I. Public Comment Period (Limited to three minutes)

No public comment.

II. General Business and Administrative Items

A. CIRSA Insurance Claim

Town Manager, Susan Sanderford, stated maintenance worker, Joey Urbina, was plowing snow with the Kabota tractor on Fourth and Canal Street and ran into a large chunk of ice which caused the Kabota to come to a dead stop which caused the left glass door of the Kabota to shatter. Ms. Sanderford stated an insurance claim was filed with CIRSA the next day. Replacement of the door will cost around \$600.00.

B. American Ramp Company Ad-Ons

Town Manager, Susan Sanderford, stated American Ramp Company is offering some ad-ons the Town can consider for the park bike project. Order forms were presented to the Trustee to review and consider. Optional ad-ons are: a sign to address safety rules; a strider bike package and a grand opening package.

Ms. Sanderford stated the Town may be able to submit a SLVCOG grant for \$10,000 to purchase the signs and strider bikes. Trustee, Brian Valdez, felt the strider bikes are a good idea because that is how kids learn how to ride without pedals. Ms. Sanderford mentioned she thought the Board should consider having the grand opening for the park on the 2020 Santa Ana Fiesta weekend. The Board agreed.

C. Election

Town Manager, Susan Sanderford, stated only two election packets have been picked up by Roberta Romero and Jessica Durgan. The packets are due back January 27th, 2020 at 4:00 pm.

Mayor, Tiffany Gallegos, stated Mayor Pro-Tem, Jarad Sanchez, was going to resign because of his work hours in Leadville, CO. However, before he resigns, he will need to sign off on all the Town paperwork. Mayor Gallegos stated he would only stay on the Board until the end of the January. Mayor Gallegos also stated a new Pro-Tem would need to be assigned and a new financial officer as well since Trustee, France LaVoie, would finish her term in April. Trustee, Brian Valdez, stated he would be willing to step up into the position. The Board agreed it would be important to appoint Trustee Valdez as Interim Mayor Pro-Tem.

Trustee, Shantae Martinez, moved to appoint Trustee, Brian Valdez, as Interim Mayor Pro-Tem. Trustee, Jessica Durgan, seconded. The motion carried unanimously.

D. Maestas Property Clean-Up

Town Manager, Susan Sanderford, suggested we send out a second warning letter to ask the Maestas to clean up their property on Main Street which burned in December of 2018. The Board decided another letter should be sent with a deadline of July 1st, 2020 so the property will be cleaned before the Santa Ana Festival.

E. Mighty Nice Band Quote

Mayor, Tiffany Gallegos, said The Mighty Nice Band sent a quote of \$1,900 to play for four hours for Santa Ana. The quote from Persuasion Band was \$2,800 for four hours. Mayor Gallegos asked if it would be possible to have each band play two hours each?

Mayor Gallegos will contact The Mighty Nice Band and Trustee, Roberta Romero, will contact the Persuasion Band for a second quote for two hours.

III. Old Business

IV. Planning and Zoning

V. Reports by Officers

A. Manager/Clerk

Town Manager, Susan Sanderford, stated a Cop's Grant has opened to submit on March 11, 2020. It is a three-year grant that pays 75% of the salary of an officer. Ms. Sanderford mentioned through this grant it might be possible to hire a Marshal who can work under the Sheriff's Office.

Ms. Sanderford spoke with Costilla County Sheriff Danny Sanchez and the Sheriff's Office is willing to partner on grant.

Other items presented by Ms. Sanderford:

Sheriff's deputies have been working in the town for four hours a day and have stepped up with traffic citations and patrol. Four traffic tickets were given in January.

Sheriff Danny Sanchez picked up the Sheriff's Office quarterly IGA to be presented to the County Commissioners.

A grant will be submitted to Gates Family Foundation for matching funds for 614 Main St. Park funding.

Suggested a list of priorities be made for maintenance so they are more focused on what needs to be accomplished first. The board stated a list will be made.

Xcel Energy has been contacted and will take down the Christmas decorations.

Jay Williamson from CIRSA will be in February 3, 2020 for a Town insurance check-up.

Closing for 614 Main St. has not been completed yet. The property owners are working on a personal representative deed before the property can be closed.

The Town is able to apply for CML scholarship for Mayor Tiffany Gallegos or Town Manager, Susan Sanderford. Trustee, Jessica Durgan, moved to approve the CML scholarship application. Trustee, France LaVoie, seconded. The motion carried unanimously.

Mayor, Tiffany Gallegos, stated she would like a time clock installed for maintenance to keep track of their hours. Ms. Sanderford will follow through with purchasing a time clock.

VI. Approvals
A. El Pomar Grant

Trustee, Roberta Romero, moved to approve the submittal of a grant to El Pomar to help with matching funds for the bike playground project.

Trustee, Jessica Durgan, seconded. The motion carried unanimously.

B. Resolution 2020-01 Amendment of 2019 Budget

Trustee Shantae Martinez moved to approve Resolution 2020-01 an Amendment of 2019 Budget.

Trustee, Jessica Durgan, seconded. The motion carried unanimously.

C. 2020 Fee Schedule

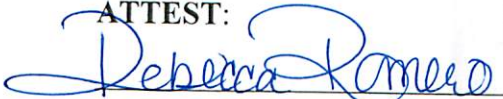
Trustee, Brian Valdez, moved to approve 2020 Fee Schedule without any changes.

Trustee, Shantae Martinez, seconded. The motion carried unanimously.

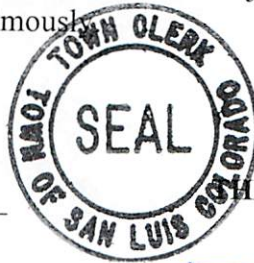
VII. Adjournment

Trustee, Shantae Martinez, motioned to adjourn at 6:46 p.m. Trustee, France LaVoie, seconded. Motion carried unanimously.

ATTEST:



Rebecca Romero, Town Clerk



THE BOARD OF THE TOWN OF SAN LUIS



Tiffany A. Gallegos, Mayor

Brian Valdez, Mayor Pro-Tem