

STATE OF COLORADO)

SS.

THE TOWN OF SAN LUIS)

The Board of the Town of San Luis, upon duly given notice, held a Regular Board Meeting on the 13th of April 2021 A.D., via video conferencing due to the Coronavirus (COVID-19) State of Colorado requirements. Mayor Pro Tem, Brian Valdez, called the meeting to order at 6:05 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; Brian Valdez, Mayor Pro Tem; Jessica Durgan, Trustee; Shantae Martinez, Trustee; Conrad Gallegos, Trustee; Julian Medina, Trustee; Susan Sanderford, Town Manager. Absent: Roberta Romero, Trustee; Barbara Zollars, Town Attorney.

Adoption of the Agenda

Mayor, Tiffany Gallegos, presented the April 13th, 2021 agenda to the Board for approval.

Trustee, Shantae Martinez, moved to adopt the agenda as presented. Trustee, Jessica Durgan, seconded. Motion carried unanimously.

Adoption of the Minutes

Mayor, Tiffany Gallegos, presented the March 5th, 2021 Special Meeting, March 9th, 2021 Town Hall Meeting and March 23rd, 2021 Special Meeting Minutes for approval.

Mayor Pro Tem, Brian Valdez, moved to approve the March 5th, 2021 Special Meeting, March 9th, 2021 Town Hall Meeting and March 23rd, 2021 Special Meeting Minutes. Trustee, Shantae Martinez, seconded. Motion carried unanimously.

I. Public Comments (limited to three minutes)

No public comments.

II. New Business

A. Maintenance Position

Town Manager, Susan Sanderford, stated three applicants submitted employment applications for the maintenance position. Interviews were set up, one applicant withdrew their application, another did not show for the interview. The third candidate, Matthew Cordova, was hired for the 20-hour per week part-time position, lead maintenance, and started on Monday, April 12th, 2021.

III. Reports by Officers

A. Sheriff's Office

Sergeant Robert Clark, stated he is working on the Town Hall break-in that occurred in the early morning of April 13th, 2021 and is working on a warrant for that suspect for another case and will possibly link him to the Town Hall case.

In March the cases for San Luis were: three automobile accidents; four warrant arrests; two detox; two domestic violence cases; and one harassment. 45% of the case in Costilla County during March came out of San Luis.

Sergeant Clark asked the Board if a decision had been made on the two 8' x 12' lockable storage container the Sheriff's Office would like to place between the Sheriff's Office and the commodity building for evidence storage. Sergeant Clark stated the deputies need better access to case evidence rather than going to the county shop where the containers are currently stored. The Sheriff's Office space for evidence in the building is overflowing and the containers would assist with storing evidence.

Mayor, Tiffany Gallegos, requested photos of the storage containers and the Town will look into the Municipal Code ordinances before making a decision.

B. Manager's Report

Town Manager, Susan Sanderford, stated she was contacted by Dani Gronhovd, who is the Community Connections Coordinator for the SLV Great Outdoors. Ms. Gronhovd is spearheading a dark sky initiative for the San Luis Valley and is trying to establish a Sangré de Cristo Dark Sky Reserve and is looking for support from the Town of San Luis to become an advocate for the designation of the dark sky reserve. Ms. Sanderford, stated Ms. Gronhovd forwarded an ordinance limiting light levels for the Board to review. The Board discussed the pros and cons for implementing a lighting ordinance and agreed more information was needed before making a decision to join the Dark Sky Reserve efforts.

Ms. Sanderford, stated she hired Rachel Williamson for the cleaning position and the Town will be receiving a quote from Valley Lock and Key for security cameras in light of the recent Town Hall break-in.

Ms. Sanderford, stated the Town received a letter from Kevin Thompson and forwarded the letter to the Board and the Town Attorney regarding a septic system. Ms. Sanderford suggested the Board wait to discuss the issue until Town Attorney, Barbara Zollars, was present. The Board agreed to wait to discuss the issue with the Town Attorney in executive session before any action is taken.

C. Maintenance Report

Lead Maintenance, Mathew Cordova, stated he and Mayor Tiffany Gallegos drove around town to look at projects needing to be worked on so he and maintenance worker, Joey Urbina, could start working on those projects. Mr. Cordova also stated he observed several yards in town needing to be cleaned up and were part of the cause of the trash blowing on to the streets.

D. Code Enforcement

Town Manager, Susan Sanderford, stated eight notice of violation letters have been mailed to residents who need to clean up their yards.

IV. Approvals

A. Resolution 2021-04 – Main Street Candidate Application.

Mayor, Tiffany Gallegos, presented Resolution 2021-04, Main Street Candidate Application to the Board for approval for the creation of a Main Street organization and committee.

Trustee, Brian Valdez, moved to approve Resolution 2021-04, Main Street Candidate Application. Trustee, Julian Medina, seconded. Motion carried unanimously.

TOWN OF SAN LUIS, COLORADO

RESOLUTION 2021-04

MAIN STREET CANDIDATE APPLICATION

A RESOLUTION OF THE TOWN OF SAN LUIS COLORADO, PROVIDING SUPPORT AND AUTHORITY TO ESTABLISH A MAIN STREET COMMITTEE AND TO APPLY FOR THE TOWN OF SAN LUIS TO BECOME A COLORADO MAIN STREET CANDIDATE COMMUNITY.

WHEREAS, the TOWN OF SAN LUIS is a Colorado municipality, known the oldest town in Colorado—established April 5, 1851, which has a rich historic culture and historic assets having the potential to draw tourists to its Main Street; and

WHEREAS, as with many small and rural towns, it's financial resources and staff support is limited and many operations of the town rely on volunteers and members of the community throughout the year; and

WHEREAS, the Colorado Main Street Program offers support for community-led downtown revitalization, helping communities thrive by focusing efforts, energy and resources to create a more vibrant community, identify and leverage opportunities and resources, and focus on current community strengths and assets to help revitalize San Luis' Historic Main Street, and;

WHEREAS, the Town of San Luis Board of Trustees finds the community would greatly benefit in a partnership with the Department of Local Affairs by participating in the Colorado Main Street Program as a candidate community; and

WHEREAS, the Town of San Luis Board of Trustees also finds the Main Street Committee is a motivated group of community volunteers, town staff and trustees as leaders of the Main Street program.

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF SAN LUIS, COLORADO that the Board of Trustees authorizes the Main Street Committee to apply for the Colorado Main Street Candidate Program on behalf of the Town of San Luis, Colorado.

Passed and adopted this 13st day of April, 2021 at the regular scheduled Town Board meeting of the Town of San Luis, Colorado.

TOWN OF SAN LUIS, COLORADO

by: Tiffany A. Gallegos
Tiffany A. Gallegos, Mayor

ATTESTED:

Susan Sanderford
Susan Sanderford, Office of the Town Clerk



B. Resolution 2021-05 – 2020 Supplemental Budget.

Mayor, Tiffany Gallegos, presented Resolution 2021-05, 2020 Supplemental Budget and Appropriation to the Board for approval adjusting unforeseen revenue and expenditure amounts for the 2020 Budget.

Trustee, Brian Valdez, moved to approve Resolution 2021-04, 2020 Supplemental Budget and Appropriation. Trustee, Shantae Martinez, seconded. Motion carried unanimously.

TOWN OF SAN LUIS, COLORADO

RESOLUTION 2021-05

2020 SUPPLEMENTAL BUDGET AND APPROPRIATION

(Pursuant to Section 29-1-109, C.R.S.)

A RESOLUTION OF THE TOWN OF SAN LUIS COLORADO, APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE FISCAL YEAR 2020.

WHEREAS, additional 2020 expenditures incurred.

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF SAN LUIS, COLORADO AS FOLLOWS:

1. The 2020 appropriation for the General Fund expenditures is hereby increased from \$341,900 to \$539,880 for the following purpose:
2. Additional expenditures incurred in the amount of \$105,765 due to receipt of a Colorado Health Foundation grant for the San Luis Community Park Bike Playground.

3. Additional Maintenance Capital Outlay expenditures have been incurred due to the purchase of a new maintenance truck in the amount of \$42,215.
4. Additional expenditures in the amount of \$50,000 for the purchase of 614 Main Street for park expansion land purchase due to receipt of a Great Outdoor Colorado grant.

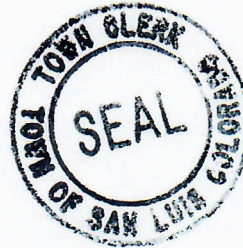
Passed and adopted this 13st day of April, 2021 at the regular scheduled Town Board meeting of the Town of San Luis, Colorado.

TOWN OF SAN LUIS, COLORADO

by: Tiffany A. Gallegos
Tiffany A. Gallegos, Mayor

ATTESTED:

Susan Sanderford
Susan Sanderford, Office of the Town Clerk



V. Adjournment

Trustee, Brian Valdez, moved to adjourn at 6:38 p.m. Trustee, Jessica Durgan, seconded. Motion carried unanimously.



THE BOARD OF THE TOWN OF SAN LUIS

Tiffany A. Gallegos
Tiffany A. Gallegos, Mayor

ATTEST:

Susan Sanderford
Susan Sanderford, Office of the Town Clerk