

TOWN OF SAN LUIS
 408 MAIN STREET ... SAN LUIS, COLORADO 81152
MINUTES – REGULAR MEETING
 TUESDAY, MARCH 13, 2018
 CALLED TO ORDER AT 6:32 P.M. -- Town Hall

ROLL CALL

Board Of Trustees:			
Theresa S. Medina, Mayor	Present	Angelina M. Espinoza, Trustee	Present
Susan K. Sanderford, Mayor Pro-Tem	Present	Acela Garcia, Purchasing Agent	Present
France LaVoie - Trustee	Present		
Charlene Gallegos – Trustee	Present		
		Attorney Barbara Zollars	Present

MEETING WAS CALLED TO ORDER BY MAYOR THERESA S. MEDINA

ROLL CALL - QUORUM ESTABLISHED - (5) Trustees, Mayor Theresa S. Medina, Floyd Martinez and Mary JO Manzanares

APPROVAL /CONSENT AGENDA:

MOTION by Trustee Susan Sanderford, 2nd by Trustee France LaVoie that agenda be approved with two change amended (1) Adelante (2) John Apodaca moved from Planning & Zoning to #3 under audience communication. Motion carried unanimously.

APPROVAL /CONSENT MINUTES :

Motion by Trustee France LaVoie, 2nd by Trustee Acela Garcia that minutes for February 13, 2018 Regular Meeting and March 6, 2018 Work Session Meeting be approved as presented. Motion carried unanimously.

AUDIENCE COMMUNICATIONS -- NO REPORT

- Undersheriff Rodriguez not present.

LORI ESPINOZA (BUSINESS SIGN APPLICATION)

- Marquee was damaged in 2017 and is in need of electrical and replacement of stucco repairs.
- Estimated cost is \$12,000.00, which does not include the cost for the electrical repairs/parts.

Board of Trustees in agreement that \$25.00 fee for application review, be paid, all other charges are waived.

JOHN APODACA (Carport overhang)

- Neighbors that Mr. Apodaca has spoken too have no problems with the car-port over-hang.
- Poles are in line with the fence that was there when house was purchased.
- Property description available, survey is not.
- Mr. Apodaca will bring in Property document and will bring in letters /stamped envelopes for mailing to neighbors.

Board of Trustees in agreement that Mr. Apodaca bring all documents to Town Hall, no need for Mr. Apodaca to attend next meeting. Condition/agreement will be signed by Mr. Apodaca, should carport have to come down because of safety factors, etc.

ATTORNEY BARBARA

- Resolutions were reviewed at Work Session, no concerns/questions.
- Resolutions ready for approval.
 - (1) Resolution 2018-01 - Authorizing Town Clerk to appoint 2018 Election Judges
 - (2) Resolution 2018-02 - Approval of 2018 Fee Schedule

MAINTENANCE – FLOYD MARTINEZ, JR.

- Nothing really going on.
- Should talk to CDOT about cleaning Hwy 159, before memorial weekend.

FEE SCHEDULE

- Booth Space – \$50.00 Delete all language.
- Special Event license - \$50.00 - Food booths must acquire permit from Health Department.
- Business License - \$100.00, delete all language.
- Occupation License - Delete all language.
- Business License – Delete all language.
- Annexation - Increased from \$300.00 to \$1,000.00.
- Accessory Building - Percentage will remain at 40% of lot (Code 16-30-100)(Code 16-03-100).
- Road access is a new addition - Survey Fee is a new addition.
- Legal Document recording all goes to the Clerk's office.
- Excavation - \$65.00 per hour should town equipment be used.

RESOLUTION 2018-02 WAS READ BY MAYOR MEDINA

MOTION BY Trustee Sanderford, 2nd by Trustee Gallegos that Resolution 2018-02 Adopting Fee schedule as amended be approved. Motion carried unanimously.

RESOLUTION 2018-01 WAS READ BY MAYOR MEDINA

MOTION BY Trustee Espinoza, 2nd by Trustee Gallegos that Resolution 2018-01 authorizing the appointment of Election Judges, Cleo Gonzales, Jeannie Butler and Harry Ford be approved, as amended. (Last sentence will be deleted.) Motion carried unanimously.

LOGO CONTEST

- Two (2) logos were turned in by Leslie Benton Gurule and James Mendoza.
- Evy McLean, Centennial Art Instructor, brought a logo, but she does not live within the town limits.

Board of Trustees in agreement that letter of thanks along with a \$20.00 participation gift be sent to Leslie Benton Gurule and James Mendoza and invite Evy McClain to do a drawing of Sangre de Cristo Parish Church for review. Choice for logo will be between Chapel of all Saints and Sangre de Cristo Parish Church.

SAN LUIS VALLEY COUNCIL OF GOVERNMENTS MINI GRANT

MOTION BY Trustee LaVoie, 2nd by Trustee Gallegos that City Manager, Susan Sanderford be authorized to sign the SLV Council of Governments Mini Grant, for digitizing of records.

SANGRE DE CRISTO HERITAGE AREA GRANT

- Possible \$25,000 grant may be possible thru the Sangre de Cristo Heritage Area for the restoration of the Tower located at the Community Park. Will take to park Committee.

MOTION BY Trustee Gallegos, 2nd by Trustee LaVoie that Susan Sanderford be authorized to work at acquiring funds for the restoration of Tower. Motion carried unanimously.

TOWN CLERK

- No additional report aside from the report presented at the work session on April 5, 2018

APPROVAL OF 2018 ELECTION EXPENSES

MOTION BY Trustee Espinoza, 2nd by Trustee Gallegos that checks for payment of election judges, supplies/lunches, canvassing of election and printing of ballots/envelopes be approved. Motion carried unanimously.

TWO (2) HOUR PARKING

- Business owner cannot regulate parking hours, only CDOT may do that.
- Business owner may put "Customer parking signs" up.
- Town of San Luis will inform Felix Romero, but will not get involved.

ADELANTE - FOUNDERS' DAY – APRIL 7TH, 2018, from 11 am until 3pm.

- To be held at Sangre de Cristo Cultural Center Grounds.
- Costilla County EDC is non-profit and they did pay for business license in July, 2017.
- Insufficient time for Town of San Luis to organize activity.

Board of Trustees in full agreement that town will donate for payment of tractor gas/diesel for tractor for hay ride, there will be no other involvement by Town of San Luis.

NEW BUSINESS

- Lenny Garcia – New addition to the front of his home.
- Austin Gold -- New accessory building behind his home on Main Street.
- Earl Valdez -- Moving in more storage sheds.
Mr. Valdez is not bringing additional sheds, permit was granted allowing for a garage to be set up on the adjacent lot, owned by Mr. Valdez.
- JB Garcia --- Moved a trailer into his property on Canal Street. It is not a modular, it is a little mobile home, do not know if it is 1989 or newer as per Town of San Luis code.
- Mr. Arnold Vigil - something going on in his property, not sure what.

The above need to be checked and correspondence send out as needed.

Meeting adjourned at 8:12 p.m.

Prepared by
Mary JO Manzanares


Theresa S. Medina, Mayor

ATTESTED



Mary JO Manzanares