

TOWN OF SAN LUIS
408 MAIN STREET ... SAN LUIS, COLORADO 81152
WORK SESSION
TUESDAY, JANUARY 3, 2018
CALLED TO ORDER at 6:15 P.M. -- Town Hall

ROLL CALL

Board Of Trustees:			
Theresa S. Medina, Mayor	Present	Angelina M. Espinoza, Trustee	Absent
Susan K. Sanderford, Mayor Pro-Tem	Present	Acela Garcia, Trustee Purchasing Agent.	Present
France LaVoie - Trustee	Present		
Charlene Gallegos - Trustee	Present	Attorney, Barbara Zollars	Present

Present: Mayor S. Medina, Four (4) Trustees, Attorney Barbara and Mary Jo Manzanares

TOPICS:

TELECOMMUNICATIONS/BROAD BAND

MAYOR MEDINA - Want to make sure that Board of Trustees are well informed and aware of all rules/regulations. **TRUSTEES DISCUSSION PRIOR TO ARRIVAL OF ATTORNEY BARBARA**

- By State Law -- Applications for small cell facilities are no longer subject to public hearing, review and approval by planning commission / Town Boards, but they are subject to regulations within it's zoning district, essential that town codes be examined, assuring that regulations are in place.
- New Law shortens the time from 150 to 90 days, after completion of application for a new facility.
- Applicant may entertain court action, should town fail to act within a reasonable period of time, as required by the Federal Communication Act of 1996.
- Zoning is a big issue, Vega is single family residential, it must be commercial, or privately property.

ATTORNEY BARBARA

TELECOMMUNICATIONS/BROADBAND

- Broadband / Telecommunication extensive research was done --
- Even though VIAERO project has been on agenda for a long time, Federal laws are not applicable, since application was never filled out.

PRIVATE PROPERTY

- If within the town, town codes will have to be followed.
- If within the county, county codes will have to be followed.

Conditional use application code is in place, but application is missing. (16-4-10).

Historical District having been designated by local, State or Federal Govt. has official status and protection, from any sort of development or infringement. (16-220) page 16/ 17.

- **Historical area (VEGA) is designated as Historical)**

Trustee Susan will write / E-mail letter of explanation to Mr. Jacobsen.

EXCISE TAX -

FENCE ENCROACHMENT -

- Violation of town's Municipal Land Use - **Nuisance Trespass violation # 7-2-260.**
- Case number will not be placed on notice.
- Serve with nuisance trespassing complaint/violation allowing 14 days to correct/abate.
- Summons to court, if NO abatement, schedule for Court on February 15, 2018. @ 6 pm.
- Summons maybe served every 48 hours.
- If convicted, each day is a separate offense, daily fine will be imposed up to \$2,650.00. (Sec. 1-4-20).
- Undersheriff Rodriguez will serve violation notice.
- Lien on property will be served, if not paid in full. (Default Judgment).

FEE SCHEDULE:

- Fee Schedule will be reviewed again on January, Friday 19, 2018 @ 1 p.m.

CONGRESO DE ACEQUIAS

- Special permit was cancelled by Junita Martinez, on Friday, December 29, 2018.
- Matthew Valdez picked up application, Acequia Association is meeting tomorrow, application will be brought in on Friday, along with good standing certificate, should Acequia Board approve it.
- **ATTORNEY BARBARA** -
(1) **When application is brought in, ten day count will start.**

LA CASA CANNA BIS, INC.

2018 MEDICAL MARIJUANA LICENSE RENEWAL APPLICATION

- Application is complete, something like 40 pages, 100% in compliance, no infractions.
- **On Agenda for approval on Tuesday, January 9, 2018.**
- **Temporary Letter of Approval for 2018 Medical Marijuana application was okayed.**

2018 RECREATIONAL MARIJUANA LICENSE RENEWAL APPLICATION

- Tabled until February Trustee meeting. Town needs to be in possession of 2018 application.

WSB ESTIMATES

- Two (2) estimates to go digital on information - Scanner and Server (\$8,000 and \$5,000).
- E-mailed to Christi Doon for a possible grant, even if it is not 100%.
- HUTF is very strict on what it is allowed. Will call Aaron.
- Will check with Internal Affairs, who took Debbie Downs position.

PERSONNEL CONCEPTS

- Update on IRS Rules/Regulations
- Need clarification of check issued, if check has cleared, town is paid for 2018.

CIRSA – NEW REQUIREMENT

- Documents releasing Town of all Liability will have to be filled by all volunteers.
- Advice to prospective volunteers to check with personal insurance, making sure that they have sufficient coverage.

ROMERO'S STREET PARKING

- Mr. Romero will have to go CDOT, Hwy 159 is a state highway.
- Town does not have the legal authority to make any changes.

WSB/JADE COMMUNICATION

- Fiber Optic cable into town hall by Jay with Jade Communication.
- Doug (WSB) and Josh (JADE) will be here tomorrow to do the final switch from century to Jade.
- **PUBLIC IP ADDRESS** – Allows for entering into the system from outside, the premises.
Will ask for additional information from Doug with WSB.

MUNICODE.COM

- Received request for 2016 / 2017 ordinances, Last ordinance #2015-03.
- There have been resolutions but not ordinances.

ELECTRICAL POLE PROBLEMS - Need Grid numbers so that problems may be corrected.

ACCESS TO ELEC. METER (Community Park) - Waiting for call from Xcel.

SANTA ANA FIESTA - Received call from a lady in Pueblo, asking is Adult Toys may be sale at the Fiesta.

CCEDC – \$300.00 Variance will have to be paid before “Occupancy Permit” is approved by Town Board.

DE-BRUCING - Is an exception to “TABOR” amendment restrictions.

Work session adjourned at 8:45 p.m.

Prepared by
Mary JO Manzanares

Theresa S. Medina
Theresa S. Medina, Mayor

ATTESTED
Mary JO Manzanares
Mary JO Manzanares

