

TOWN OF SAN LUIS
408 MAIN STREET ... SAN LUIS, COLORADO 81152
WORK SESSION
TUESDAY, FEBRUARY 8, 2018
CALLED TO ORDER at 6:30 P.M. -- Town Hall

ROLL CALL

Board Of Trustees:			
Theresa S. Medina, Mayor	Present	Angelina M. Espinoza, Trustee	Absent
Susan K. Sanderford, Mayor Pro-Tem	Present	Acela Garcia, Trustee Purchasing Agent	Sick Excused
France LaVoie - Trustee	Present		
Charlene Gallegos - Trustee	Sick Excused	Attorney Barbara Zollars	Phone

Present : Mayor S. Medina, Two (2) Trustees, and Mary Jo Manzanares.

TOPICS:

MARIJUANA ORDINANCE 18-01 - Waiting for Attorney Barbara to call.

ASBESTOS BID

- Tower was not inspected when old gym building was inspected.
- Tower is now being included with the current bid.
- **ASBESTOS BID NOTICE - APPROVAL ON FEBRUARY 13, 2018**

PARK COMMITTEE

- Arnie Valdez is the Chairman, Dana Maestas – Vice-Chairman.
- Park rules and regulations were taken home for review by committee.
- Committee would like to demolish the gym.
- **PARK COMMITTEE ARTICLE – APPROVAL ON FEBRUARY 13, 2018.**

SAFE ROUTE TO SCHOOL

- Grant Proposal submitted in 2017 was not approved.
- Meeting with Robert Shanks on Safe Route to school on February 14, 2018.
- Matching funds – Monique Johnson (CO Health Foundation on 13th of February, 2018.)
- Good idea to mention the recreational center on the North Property to Monique Johnson.
- Susan and Monique will meet with Mr. Northey, Centennial Superintendent.
- Migrant Bird Study – Judy Lopez will send study to the Town.
- Proposal will have to be turned in November 2018, same to be funded in 2019.

FEE SCHEDULE --- Re-scheduled for March 6, 2018, at work session at 5:00 p.m.

LIQUOR LICENSE

- **MEDINA'S LIQUOR - APPROVAL ON FEBRUARY 13, 2018.**
- Covered Wagon Liquor application is in, will be paid on February 13, 2018.

PLANNING/ZONING VIOLATIONS

Gerald Rodriguez – Final correspondence will be mailed out tomorrow.

- If not paid in full within a 10 days period for date of receipt.
- Violation will be turned over to CEO.

Vicente Gamboa - Final correspondence will be mailed out tomorrow.

- Garage is being built on property next door (Mother-in-Law does not live next door.)
- Building of garage without construction permit.
- Letter will be mailed out – if no correction to violation.
- Violation will be turned over to CEO.

VARIANCE APPLICATION -

- Variance application has been filled, was Land Use application filed on a timely manner?
- Hardship to move Car Port, buildings are too close to property line, easement is not being affected.
- Trailer has been parked where maybe it has been at least two (2) feet into city property.
- Does Mr. Apodaca have property survey / tax documents, poles seem to be outside the property line.
- There was an additional slab of cement poured.
- Variance application will be approved with two (2) conditions: (1) Must pay required fee \$300.00, (2) Condition giving the Town of San Luis, the right to request that carport be removed /altered assuring the health / safety of Town of San Luis Citizens.

CONDITION: It has been determined that the carport overhang at 801 Costilla Street, San Luis, Colorado does extend into the easement and right-of-way of the property of the Town of San Luis. As a provision of this variance's approval, should the town of San Luis Board of Trustees determine, at any time in the future, that the carport overhang at 801 Costilla Street, San Luis, Colorado is adversely affecting the health, safety or welfare of the Town of San Luis and its citizens, the applicant for the variance agrees to remove or alter the carport to remove such health, safety and welfare issues.

IN THE FUTURE, COPY OF TOWN CODE REQUIREMENTS WILL BE PART OF LAND USE APPLICATION.....

2018 ELECTION

- Candidates' signature reviews, required publications for your review, 2016 Election Expenses.
- Ballot is ready for printing by O/V Printing.
- 400 Ballots, 10 Secrecy sleeves, 10 Outer Envelopes, 10 Absentee ballot applications.
- Possible judges were reviewed/discussed.
- 2018 ELECTION JUDGES RESOLUTION 18-01 – APPROVAL OF NAMES AS LISTED ON WORK SESSION AGENDA ON FEBRUARY 13, 2018.

MARIJUANA ORDINANCE 18-01

- Amendment will be placed in zoning, seems to be the most appropriate place.
- Six (6) plant limit per residence/ per household. (Issue maybe too many plants.)
- Light pollution from growing equipment and odor pollution from plants being grown.
- There are specific dates when changes were approved, list of date required.
- Zoning definitions, will be added as section 16-3-130 under residential grows.
- Ability to inspect residences (only place where marijuana is being cultivated.)
- Nothing on code that will keep Law Enforcement from doing their duty.
- Last paragraph is where specific dates will be listed, review minutes.
- Ordinance to be signed off at February 13, 2018 regular meeting.
- Ordinance will be published in both newspapers, will also be placed on website. (pdf)
- Ordinance will become law on the 13th of March, 2018.
- PUBLISH ONCE AND STATE THAT ORDINANCE WILL BECOME LAW IN 30 DAYS.
- MARIJUANA ORDINANCE 18-01 – APPROVAL ON FEBRUARY 13, 2018.

VALENTINE DINNER PARTY – FEBRUARY 10, 2018

- Alcoholic Rose Punch -- Brought to the attention of Mayor Medina, town is the licensing authority.
- Liquor code 12-47-106 - Religious Organizations exemption - Sacramental Wine allowed.
- Based on 12-47-106, Mr. Reed, CO State Liquor Inspector, vodka (hard liquor) is not allowed.
- Seems clear that if vodka is used, he needs permit, if vodka is not used then permit is not needed.
- Richard /Susan read Exemption Code 12-48-108, which states that vodka can be used.
- Call in to Mr. Reed, hoping to hear from him early in the morning.
- Attorney Barbara will review liquor codes and call town office in the morning.

RETAIL MARIJUANA APPLICATION - LA CASA CANNABIS, LLC.

- Local license does not expire until March 24, 2018.
- Letter to State to be given to Mr. Maestas tomorrow.
- 2018 BUSINESS LICENSE APPROVAL – FEBRUARY 13, 2018

JADE COMMUNICATIONS --- Two (2) phones x \$33.33 or \$66.66, Internet \$74.99
VALLEY LOCK / SECURITY ---- Quarterly cost is \$105.00

MONDRAGON TIRES

- Jake came into pay and pick up 2018 business license, did not pay \$25.00 late fee.
- Receipt was given to Mr. Mondragon with a \$25.00 Balance
- Was thinking of closing his shop – did not have any business in December and January.
- Would like for the board to consider canceling \$25.00 late fee.
- **MR. MONDRAGON MUST PAY \$25.00 FINE.**

SALIDA Fire Extinguishers will be here to adjust fire extinguisher, that is losing pressure.

CIRSA – Mr. Jay Williamson

- Backing and Parking video – must watch and sent documentation by March 31, 2018
- ADA Rules -- Entrance from North gate to pavilion, strictly for handicap.
- ADA conference in Denver / Durango – will be good when working on gym /rec. center.
- Termination rules, self-assessment and security forms have been received.
- Playground equipment inspection – need to be reviewed every two years.
- There is no contract between Pro-Shed (Pavilion) and the Town of San Luis, only agreement.
- Be extra cautious when doing drug/alcohol/checking background invasion of Privacy.

PAINTED SAGE

- Out of compliance since June 18, 2017.
- Letter requesting license update, included Business License Code / Art Gallery Permit App.
- Realty Business has moved to San Acacio.

ANNUAL STATEMENT OF LOAN ACCOUNT

- Town beautification, sidewalks, etc.
- Balance is now \$519,057.78
- Report due within 60 days.

HAND HELD RECORDER

- Kicked and broke it, recorder has been around for at 6/7 years.
- Estimate from WSB - \$350.00
- **HAND HELD VOICE RECORDER – APPROVAL ON FEBRUARY 13, 2018.**

PORTAL SIGN - Thank you card will be sent to Tori.

PROBLEM LIGHTS /GFI

- Have yet to be repaired, will call Ashley Valdez.

END OF THE YEAR REPORTS (IRS/STATE/ETC) ARE DONE AND SENT OUT.

SAN LUIS WATER AND SANITATION

- Mikey Gallegos wants to know if the town owns the property around 1st / 2nd / 3rd streets.
- Streets (2nd & 3rd) have been fenced for many years.
- Property belongs to either Marcella Pacheco or Fernando Martinez.
- Park Lane ends on Gaspar and Broad street ends at the county offices.
- Mikey must off figured it out, never did come back.

CATERING LICENSE APPLICATION

- Bernadette came in for a catering license application, gave her a local Business license application.
- Town business license does not apply, Bernadette's business is located in Costilla County.
- Bernadette is now working with Colorado Health Department.

ARNOLD VIGIL – IS STILL DOING THE PROCESSING OF MEAT DURING HUNTING SEASON.

- Mr. Vigil needs to visit with the Health Department.

CDOT – 2 HOUR PARKING

- Mr. Jacquez has not contacted Mr. Romero regarding the 2 hr. parking, when court is in session.
- CDOT owns HWY 159 from curb to curb and they are responsible for all signs.

WATER AND SANITATION --- MR. ANTHONY ESPINOZA VERY UPSET.

- Homeowners are no longer responsible to property line, according to the San Luis Water and Sanitation. Homeowners are now responsible past their property line, into the alley and up to either sewer and/or water line(s).
- Must have a permit to dig in right of way. (Excavation application required).
- Sewer was plugged at the connection to the Water/Sanitation.
- Mr. Espinoza did not want to be responsible for broken lines (fiber optics, etc.) so he did called locates. Mr. Espinoza paid 100% of cost.

LETTER OF SUPPORT - Jonathon Stalls wants to write a grant for the restoration of walking tours.

- **LETTER OF SUPPORT - APPROVAL ON FEBRUARY 13, 2018.**

NICOLE LANGLEY - LETTER OF SUPPORT TO THE RIO GRANDE BASIN ROUNDTABLE.

- Nicole has written many grants – has brought in a lot of money into Costilla County.
- Letter to the Rio Grande Basin Roundtable, requesting that they accept Nicole V. Langley's application to sit on the Rio Grande Basin Roundtable, as representative for Town of San Luis.

COMMENTS:

- \$300,000 grant was approved under Town of San Luis (Bob Rael) as gift for community gym.
- \$60,000 grant was approved under Town of San Luis for asbestos and park cleanup.

\$60,000 ASBESTOS GRANT FUNDS WERE USED FOR THE CLEAN UP OF ASBESTOS/RUBBLE LEFT FROM THE OLD GRADE SCHOOL BUILDING, THAT WAS DEMOLISHED.

DECISION WAS NOT MADE ON LETTER OF SUPPORT FOR NICOLE V. LANGLEY.

Work Session adjourned at 9:48 p.m.

Prepared by

Mary JO Manzanares


Theresa S. Medina, Mayor

ATTESTED


Mary JO Manzanares



