

TOWN OF SAN LUIS  
 408 MAIN STREET ... SAN LUIS, COLORADO 81152  
**MINUTES – REGULAR MEETING**  
 TUESDAY, FEBRUARY 13, 2018  
 CALLED TO ORDER AT 6:30 P.M. -- Town Hall

**ROLL CALL**

<u>Board Of Trustees:</u>			
Theresa S. Medina, Mayor	<b>Present</b>	Angelina M. Espinoza, Trustee	<b>Present</b>
Susan K. Sanderford, Mayor Pro-Tem	<b>Present</b>	Acela Garcia, Purchasing Agent	<b>Excused</b>
France LaVoie - Trustee	<b>Present</b>		
Charlene Gallegos – Trustee	<b>Present</b>		
		Attorney Barbara Zollars	<b>Not Present</b>

MEETING WAS CALLED TO ORDER BY MAYOR THERESA S. MEDINA

ROLL CALL - QUORUM ESTABLISHED - (4) Trustees, Mayor Theresa S. Medina, Floyd Martinez and Mary JO Manzanares

APPROVAL /CONSENT AGENDA:

MOTION by Trustee Susan Sanderford, 2<sup>nd</sup> by Trustee France LaVoie that agenda be approved as amended (1) Centennial School Fall Poster, (2) Adelante San Luis – 2018 Election Candidates Reception, (3) Two (2) hour parking Felix Romero. Motion carried unanimously.

APPROVAL /CONSENT MINUTES :

Motion by Trustee Susan Sanderford, 2<sup>nd</sup> by Trustee France LaVoie that minutes for February 8, 2018 Work Session be approved as presented and minutes for January 9, 2018 be approved with one correction (1) Trustee Charlene Gallegos was not present at the January 9, 2018 regular meeting. Motion carried unanimously.

AUDIENCE COMMUNICATIONS -- NO REPORT

- Undersheriff Rodriguez not present.

ATTORNEY REPORT

- Attorney Barbara Zollar not present

PLANNING / ZONING - No Issues.

MAINTENANCE – FLOYD

- Nothing to report, everything is going well, not really any snow to worry about.

TOWN CLERK

LETTER OF SUPPORT FOR APPROVAL

- Letter of Support for Nicole Langley authorizing her to represent the Town of San Luis at the Rio Grande Basin Round Table, is ready for approval. Ms. Langley will take needs to their boards' attention.
- Letter was discussed at Work Session but there was not a final consensus so to it's approval.
- Ms. Langley is an excellent grant writer ----
  1. Grant for the asbestos for \$60,000 was actually approved for clean up of the rubble left from demolition of the old School. Town owned the park property, but not the GYM.
  2. \$300,000 proposal, GOCO was approved for \$150,000 and given to Centennial School, Mr. Robert Rael, as a gift for the Community Gym.
  3. Check from GOCO in the amount of \$75,000 was received, party was held, check disappeared.
  4. Understand that she is already a member of the Rio Grande Basis Round Table.

MOTION by Trustee France LaVoie, 2<sup>nd</sup> by Trustee Susan Sanderford that letter of Support for Nicole Langley to represent the Town at the Rio Grande Round Table. Motion approved unanimously.

FOR SALE SIGN --

- Sign for sale of Josephine Ocana's home was posted at the Community Park.
- People wondering why Town of San Luis was selling park?
- Article was sent to local papers, assuring public that Community Park was not for sale.

CENTENNIAL SCHOOL FALL POSTER

- Commercial Newspaper Service called regarding purchase of ad for Centennial School Fall Poster.
- Town has not participated for a number of years.
- Cost is \$244.00 for a 2.5”x 2” and \$214.00 for a 2.5”x1”, (Expensive).
- Logo will show that town does support our students, at the same time, it is an advertisement for the town.
- It was agreed that town wait on the Centennial Fall Poster, until TOWN LOGO CONTEST results are in.
- Will call Kelli with Commercial Newspaper Service for a deadline date.

APPROVAL OF VARIANCE APPLICATION – MR. JOHN APODACA

- Approval of variance application for Mr. Apodaca is **VOID**.
- Town’s concern -- Car Port extends beyond property line.
- Request of property survey is part of the rules/regulation packet that is ready for Mr. Apodaca, to pick up.
- Should removal of Car Port become necessary at a future date, special condition will have been signed by current property owner.

CIRSA – MR. JAY WILLIAMSON

- Town was written up on the benches at the Community Park, as well as others. Have 60 days to respond.
- Do have a Video “BACKING AND PARKING” that should be viewed by the board/employees, by March 31, 2018, “Keys to Success.”
- **Video may be taken home, making it easier for video to be watched.**

TOWN LOGO CONTEST

- Several announcements have been left at the Post Office, and they do get taken, but applications are not being picked up here at the Town Hall.
- Eight applications have been picked up.

MUNICIPAL CANDIDATE GUIDES

- Have nine (9) Municipal Candidate Guides that will be given to candidates.
- Handbooks for Elected Officials are in and ready for new members.

ADELANTE SAN LUIS - 2018 CANDIDATE RECEPTION

- Reception will not take place.

TOWN WEBSITE

- Server space will be piggy-backed onto Trustee Sanderford’s Website.
- Have a couple of things that need to be placed on Website, before it is ready.
- Go to website [townofsanluisco.org](http://townofsanluisco.org) and sign up.

\$15,000 GRANT APPLICATION – CONSERVANCY DISTRICT LETTER

Motion by Trustee Susan Sanderford, 2<sup>nd</sup> by Trustee Charlene Gallegos to approve letter of support for Mr. Johnathon Stalls, \$15,000 grant request for Town Historical Walking Tours. Motion carried unanimously.

ASBESTOS INVITATION TO BID (Added 13X13 Tower to bid)

Motion by Trustee France Lavoie, 2<sup>nd</sup> by Trustee Charlene Gallegos that Asbestos Bid Invitation be approved, (publication dates - February 21<sup>st</sup> and 28<sup>th</sup>). Motion carried unanimously.

SAM’S COVERED WAGON LIQUOR LICENSE

- Renewal application will be mailed to State tomorrow.
- Approval of same on Tuesday, March 13, 2018,

MEDINA’S LIQUOR 2018 BUSINESS LICENSE

Motion by Trustee Susan Sanderford, 2<sup>nd</sup> by Trustee Angelina Espinoza to approve Medina’s Liquor 2018 Business license.

MARIJUANA ORDINANCE 18-01 was read by Mayor Medina.

- Marijuana Ordinance 18-01 will be placed on website and on Local newspaper.
- Marijuana Ordinance 18-01 will become effective thirty (30) days after approval.
- Marijuana Ordinance will be placed under Health and Sanitation/Animal Code.

Motion by Trustee Susan Sanderford, 2<sup>nd</sup> by Trustee France LaVoie to approve Marijuana Ordinance 18-01 as presented. Motion carried unanimously.

PARK COMMITTEE NEW ARTICLE

Trustees in accord that article be placed on local papers, motion to approve did not take place.

2018 RETAIL BUSINESS LICENSE – LA CASA CANNABIS, LLC.

Motion by Trustee France LaVoie, 2<sup>nd</sup> by Trustee Charlene Gallegos to approve 2018 La Casa Cannabis, LLC Retail Business License. Motion carried unanimously.

RESOLUTION 18-01 (2018 ELECTION JUDGES) – ADDITIONAL DISCUSSION

NAMES OF 2018 ELECTION JUDGES FOR APPROVAL

- Betty Medina, Cleo Gonzales and Miranda Esquibel.
- Resolution not approved.

Decision:

- Keep Cleo Gonzales.
- Call Jeanie Butler, former Town clerk for Blanca asking her to serve as Election Judge.
- Jeanie Butler will be asked to look for another person to assist as 2018 Election Judge.
- Resolution 18-01 with new names will be set up for discussion on Tuesday, March 6, 2018, and for approval on Tuesday, March 13, 2018.

PURCHASE OF VOICE RECORDER

Motion by Trustee Frances LaVoie, 2<sup>nd</sup> by Trustee Susan Sanderford that purchase of Voice Recorder be approved. Motion carried unanimously.

OLD BUSINESS

BELEAF RETAIL MARIJUANA

- Mr. Carlos Martinez has put up new marijuana sign, looks very nice.
- Sign is smaller than sign that was up, maybe 2 ft x 3 ft.

FELIX ROMERO – TWO (2) HOUR PARKING

- Business owner needs to talk to either the judge(s) or somebody with the courts.
- Would there be an issue with being that State own from sidewalk to sidewalk.
- Are there ordinances regarding signs, maybe it can be considered a poster and not a sign.
- Inform Mr. Romero that he may purchase signs for \$14.99, to hang on porch pole, on days when court(s) are in session.
- **Town in total agreement not to get involved.**

SANGRE DE CRISTO PARISH VALENTINE DANCE

- Liquor Code 12-48-108, allowed for the church to hold their party, and to serve alcoholic rose punch.
- It is okay that announcement was on the bulletin, as long as ad was not placed on local newspapers.
- When does the Town assume responsibility?

ADELANTE SAN LUIS -- CO-SPONSOR A MEET THE CANDIDATE EVENT.

- Reception to meet and get to know candidates running for Mayor/Trustees on April 3, 2018.
- To be held at the Nursing Service Meeting room.

**DECISION: TO PARTICIPATE WOULD BE CONFLICT OF INTEREST.**

PARKING LOTS – Would be nice if town had funds to purchase old empty buildings and turn same into parking lots.

Meeting adjourned at 7:34 p.m.

Prepared by  
Mary JO Manzanares

*Theresa S. Medina*  
Theresa S. Medina, Mayor

ATTESTED  
*Mary JO Manzanares*  
Mary JO Manzanares

