

STATE OF COLORADO)

SS.

THE TOWN OF SAN LUIS)

The Board of the Town of San Luis upon duly given notice did hold a Regular Board Meeting on the 11th of December, 2018 A.D., in the Town Hall meeting room in San Luis, Colorado. Mayor, Tiffany Gallegos called the meeting to order at 6:04 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; Roberta Romero, Trustee; France LaVoie, Trustee; Brian Valdez, Trustee; Shantae Martinez, Trustee; Jarad Sanchez, Mayor Pro Tem; Susan Sanderford, Town Manager and Anita Sandoval, Deputy Town Clerk. Absent: Jessica Durgan, Trustee

Approval of the Minutes

Trustee, France LaVoie moved to approve the November 13th, 2018 regular meeting minutes. Trustee, Brian Valdez seconded. The motion carried unanimously

Adoption of the Agenda

Trustee, Brian Valdez motioned to adopt the agenda. Trustee, Roberta Romero seconded. Motion carried unanimously.

I. General Business

A. Resolution 2018-05 Levying General Property Taxes

Mayor, Tiffany Gallegos read Resolution 2018-05.

Trustee, Jessica Durgan moved to approve, Trustee, France LaVoie seconded. The Motion carried unanimously.

A. SLV Hazardous Substance Board Dues

Jim Clare - Presented information to the Board of Trustees on the role of Hazardous Substance Board. The Town of San Luis pays a \$99 a year dues to the SLV Hazardous Substance Board.

B. Philanthropy Days Volunteers

Mayor, Tiffany Gallegos - Asked the Board if anyone would like to volunteer to attend meetings in Monte Vista for the committee planning Philanthropy Days.

Trustee, Jessica Durgan - Asked about the frequency of the meetings.

Mayor, Tiffany Gallegos - Explained it is a volunteer position. No volunteers committed at this time.

D. Contest for Best Christmas Decorated Home

Trustee, Shantae Martinez - Suggested the Board consider holding a contest for the best home decorated for Christmas. There are a lot of decorated houses in the Town that are beautiful and festive that should be acknowledged. The winner will receive a \$25.00 gift card. Trustee, Robert Romero, will take pictures of the houses and the Board will select the best house at the December 20th Christmas dinner, if possible.

Trustee, Shantae Martinez motioned to approve the contest. Trustee, Roberta Romero seconded. The motion carried unanimously.

II. Report by Officers

A. Sheriff's Office Report

Undersheriff Rodriguez – An individual at the court house pulled out a knife and fled, causing a hit and run accident. A warrant is out for his arrest. One driving under restraint; Juvenile issue at the school. Bulling issues at school, all involving social media. One felony warrant arrest, for Criminal mischief-rock thrown through a window. DUID arrest, driving under the influence of marijuana on the 400 block of Main Street. One domestic harassment arrest.

B. Clerk/Manager

Town Manager, Susan Sanderford - Reminded the Board of the Christmas Dinner at Silver Sage on December 20th, 2018 at 6:00 p.m.

C. Maintenance Report

Maintenance, Floyd Martinez - Stated people are asking about the Christmas lights that are out. Floyd said there are no plugs and light bulbs for the lights. Until the plugs are fixed in the poles and more hangers are purchased for the Christmas lights will not work. The town will need to purchase more bulbs for the extra lights in the shop.

Trustee, Shantae Martinez - Asked if the bushes obstructing the view of the stop signs have been cut. The ordinance states that homeowners are responsible for cutting back their trees and bushes, however, the Town is responsible to make sure the obstruction around traffic signs is cleared if the homeowner does not take the responsibility.

Mayor, Tiffany Gallegos - Asked Floyd if the fuel mileage reports and task lists have been completed. Floyd stated he turns them in every month. December's will be turned in at the end of the month.

Floyd Martinez - Stated he does not snow plow all the roads and alleys unless there is two inches or more of snow. There is a question as to what easements and roads are the Town's responsibility.

D. Code Enforcement

Roberta Romero - shared there is a new fence being built but wasn't sure if it was a pre-existing fence. A permit is still needed even for a pre-existing fence.

Notice needs to be sent out to Bernadine Quintana inform that she needs a building permit for the new shed being built on her property.

III. Approvals

A. CDOT MOU - Two "Yield to Pedestrian Crosswalk" signs at \$345.00 each.

Trustee, Brian Valdez moved to approved CDOT MOU to install two yield to pedestrian crosswalk signs at \$345.00 each for the 2019 budget. Trustee, Brian Valdez motioned to approve. Mayor Pro Tem, Jarad Valdez seconded. The motion carried unanimously.

B. GUS'S Liquor Store Renewal License.

Town Manager, Susan Sanderford - Stated the Sheriff's Office was contacted, everything was turned in a timely manner, all fees are paid, there are no issues with GUS's Liquor Store.

Trustee, Roberta Romero moved to approve Gus's Business License. Trustee, France LaVoie seconded. The motion carried unanimously.

C. Medina's Liquor Store Renewal License

Town Manager, Susan Sanderford - Stated the Sheriff's Office was contacted, everything was turned in a timely manner, all fees are paid, and there are no issues with the Medinas Liquor Store.

Trustee, Roberta Romero moved to approve Medina's Business License. Trustee France LaVoie seconded. The motion carried unanimously.

D. 2019 Budget

Town Manager, Susan Sanderford reviewed the 2019 Budget with Board of Trustees. One citizen was present for public hearing review.

Trustee, France LaVoie suggested a portion of the 2018 surplus funds be applied to the USDA loan to reduce the principle. The Board agreed, suggesting a \$20,000 or \$25,000 payment. Decision tabled until the January 8th, 2019 Town Hall meeting.

Trustee, France LaVoie motioned to approve 2019 Budget. Trustee, Shantae Martinez seconded. The motion carried unanimously.

IV. Executive Session – Personnel Issues

Trustee, Shantae Martinez moved to convene into executive session. Trustee, Brian Valdez seconded. The Motion carried unanimously.

Trustee, Jarad Sanchez moved to convene into executive session. Trustee, Roberta Romero seconded. The Motion carried unanimously

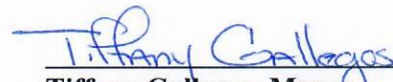
Let the record reflect to action or decision were made in executive session.

V. Adjournment

Trustee, Jarad Sanchez moved to adjourn. Trustee, Roberta Romero seconded. The motion carried unanimously.


Minutes prepared by Town Manager, Susan Sanderford.

THE TOWN OF SAN LUIS



Tiffany Gallegos, Mayor

ATTEST:



Susan Sanderford, Town Manager/Clerk



STATE OF COLORADO)

SS.

THE TOWN OF SAN LUIS)

The Board of the Town of San Luis upon duly given notice did hold a Special Meeting on the 12th of December, 2018 A.D., in the Town Hall meeting room in San Luis, Colorado. Mayor, Tiffany Gallegos called the meeting to order at 10:00 a.m. The following were present to wit:

Tiffany Gallegos, Mayor; Brian Valdez, Trustee; Jarad Sanchez, Mayor Pro Tem; Shantae Martinez, Trustee. Mayor Pro Tem; Susan Sanderford, Town Manager. Absent: Jessica Durgan, Trustee; Roberta Romero, Trustee, France LaVoie, Trustee.

I. Approval of Resolution 2018-06 Adopting 2019 Budget


Mayor, Tiffany Gallegos read Resolution 2018-06 and signed the document after approval. Mayor Pro Tem, Jarad Sanchez motioned to approve, Trustee, Shantae Martinez seconded. The Motion carried unanimously.

The 2019 Budget was approved unanimously by all Trustees at the December 11th, 2018 Regular Town Hall Meetings.

THE TOWN OF SAN LUIS


Tiffany Gallegos, Mayor

ATTEST:


Susan Sanderford, Town Manager/Clerk



STATE OF COLORADO)

SS.

THE TOWN OF SAN LUIS)

The Board of the Town of San Luis upon duly given notice did hold a Special Meeting on the 3rd of January, 2019 A.D., in the Town Hall meeting room in San Luis, Colorado. Mayor, Tiffany Gallegos called the meeting to order at 7:20 p.m. Trustee, Shantae Martinez motioned to open the Special Meeting, Trustee, Brian Valdez seconded. The Motion carried unanimously.

The following were present to wit:

Tiffany Gallegos, Mayor; Brian Valdez, Trustee; Shantae Martinez, Trustee; Roberta Romero, Trustee; France LaVoie, Trustee; Absent: Jessica Durgan, Trustee; Susan Sanderford, Town Manager; Anita Sandoval, Deputy Town Clerk; Barbara Zollars; Town Attorney; Absent: Jarad Sanchez, Mayor Pro Tem.

- I. Approval of La Casa Canna Bis Inc. Retail Marijuana License Renewal**
- II. Approval of La Casa Canna Bis Inc. Medical Marijuana License Renewal**

Town Manager, Susan Sanderford – stated the applications were in order and there were no issues with the La Casa Canna Bis, Inc's businesses.

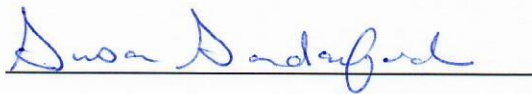
Trustee, France LaVoie motioned to approve, Trustee, Brian Valdez seconded. The Motion carried unanimously.

Trustee, Shantae Martinez motioned to close the Special Meeting at 7:22 pm, Trustee, Jessica Durgan seconded. The Motion carried unanimously.

THE TOWN OF SAN LUIS


Tiffany Gallegos, Mayor

ATTEST:


Susan Sanderford, Town Manager/Clerk

